

ENQUIRY

Canon India Pvt. Ltd. 404 & 405, Pride Kumar Senate, Senapati bapat Road (Bhamburda), Shivaji Nagar, Pune – 411016, Maharashtra, India Email: prashant.chatur@canon.co.in , Rahim.Nadaf@canon.co.in	All Communications to be addressed to The Director IISER PUNE for the attention of INCHARGE S & P FOR DIRECTOR	
	Tender Enquiry No:	IISER/PUR/0072A/CANON/23
	Date	17/05/2024

Sir/Madam,

Subject: REQUEST FOR QUOTATION DUE DATE: 27/05/2024

Please send your Principal quotation in a sealed cover for the following items with complete specifications and literature showing delivery period, on or before the due date to reach this office. In case of difficulty please contact us at purchase@iiserpune.ac.in

S.No:	Description of Material	Quantity
1.	Rate Contract for Canon Cartridges	As per attached list
1. Quotation received after due date will not be considered at all 2. Our Enquiry No, date and DUE date as above must be subscribed on the sealed envelope containing your quotation. 3. We do not accept the advance payment terms or through bank against documents.		Sd/- Assistant Registrar (S&P)

TERMS AND CONDITIONS FOR ENQUIRY.

Category of Suppliers invited for this Tender

Class I local Supplier – has local content equal to more than 50%

Class II local Supplier – has local content more than 20% but less than 50%

- Two Bid System:** The two bid system should be followed for this tender. In this system the BIDDER must submit his/her offer in two separate sealed envelopes. Both the technical bid and commercial bid envelopes should be securely sealed and stamped separately and clearly marked as “Envelope No.1 – Technical Bid” and “Envelope No.2 – Commercial Bid” respectively. Both the sealed envelopes should be placed in a third larger envelope.
- The technical offer should not contain any price information.**
- Financial Bids of the eligible bidders will be opened on a later date. The date and time for opening of Financial Bids will be announced later.**
- OEM authorization for this tender should be submitted along with the bid.**
- Break up of individuals cost of items should be provided.
- Your rate should include packaging and forwarding charges. In case of quotation F.O.R. destination Insurance should also be covered. The good should be insured in your favor against theft, loss, damage or breakage during transit.
- Delivery Period / Timeliness**
The deliveries & installation must be completed within 3 days, after placement of purchase order/after opening of LC. The time is the essence of the contract. It is mandatory for the bidders who respond to this bid to meet these expectations, as are tightly linked to IISER, PUNE's plans of completing the project within the time frame.
- Penalty for delayed Services / LD**
 - As time is the essence of the contract, Delivery period mentioned in the Purchase Order should be strictly adhered to. Otherwise the IISER will forfeit SD and also LD clause will be applicable /enforced.
 - If the supplier fails to Supply, install as per specifications mentioned in the order within the due date, the Supplier is liable to pay liquidated damages of 1% of order value per every week of delay subject to a maximum of 10% beyond the due date. Such money will be deducted from any amount due or which may become due to the supplier.
 - IISER, PUNE reserves the right to cancel the order in case the delay is more than 10 weeks. Penalties, if any, will be deducted from the Security Deposit
- We do not accept advance payment terms or payment against documents. See below details of accepted payment terms.**

Mode of Payment
Payment will be made directly to the suppliers by RTGS/NEFT after receipt of the goods, tested /inspected and found satisfactory with regard to quality, quantity, and specifications ordered for and after satisfying that the terms and conditions of supply have been fulfilled.
- Fall clause:**
The commercial offer shall in no way exceed the lowest price at which the contractor sells the stores of identical description to any other person/organization during the currency of the contract.
- The quotations are liable to be rejected if any of the above condition is not complied.
- This Institute is following and abide with the Public Procurement (Preference to Make in India), Order 2017, DIPP, MoCI Order No. P-45021/2/2017-B.E.II dated 15th June 2017 and 4th June, 2020 and subsequent amendments to the order. Accordingly, preference will be given to the Make in India products while evaluating the bids, however, it is the sole responsibility of the bidder(s) to specify the product quoted by them is of Make in India product along with respective documentary evidence as stipulated in the aforesaid order in the technical bid itself.
- Printed condition of the tenders/quotations shall not be binding on us.

14. The acceptance of the quotation will rest with the Director, Indian Institute of Science Education and research (IISER) Pune who does not bind himself to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotations received without assigning any reason.

LIST OF CARTRIDGES

Sr. No.	Cartridge Serial No.		MRP	MRP (inclusive of GST)	Discounted Price (inclusive of GST)
1	Cartridge 925	LBP6000/ LBP6030/ LBP6030w/ MF3010			
2	Cartridge 303 TS	LBP2900 / LBP3000			
3	Cartridge 326	LBP6200d / LBP6230dn			
4	Cartridge 337	LBP151dw / MF210 / MF220 / MF230 / MF240 series			
5	Cartridge 057	LBP220 series / MF440 series			
6	Cartridge 057H	LBP220 series / MF440 series			
7	Cartridge 328	Laser MFP (MF44xx/MF45xx/D520/MF47xx/MF48xx, FAX-L170)			
8	Cartridge 328 VP	Laser MFP (MF44xx/MF45xx/D520/MF47xx/MF48xx, FAX-L170)			
9	Cartridge 071	LBP121dn / LBP122dw / MF271dn / MF272dw / MF274dn / MF274dw			
10	Cartridge 071 H	LBP121dn / LBP122dw / MF271dn / MF272dw / MF274dn / MF274dw			
11	Cartridge 329 BK	LBP7018C			
12	Cartridge 329 C	LBP7018C			
13	Cartridge 329 M	LBP7018C			
14	Cartridge 329 Y	LBP7018C			
15	Cartridge 045 BK	LBP611Cn / 613Cdw / MF631Cn / MF633Cdw / MF635Cx			
16	Cartridge 045 C	LBP611Cn / 613Cdw / MF631Cn / MF633Cdw / MF635Cx			
17	Cartridge 045 M	LBP611Cn / 613Cdw / MF631Cn / MF633Cdw / MF635Cx			
18	Cartridge 045 Y	LBP611Cn / 613Cdw / MF631Cn / MF633Cdw / MF635Cx			
19	Cartridge 054 BK	LBP621Cw / LBP623Cdw / MF640 series			
20	Cartridge 054 C	LBP621Cw / LBP623Cdw / MF640 series			
21	Cartridge 054 M	LBP621Cw / LBP623Cdw / MF640 series			
22	Cartridge 054 Y	LBP621Cw / LBP623Cdw / MF640 series			
23	Cartridge 054H BK	LBP621Cw / LBP623Cdw / MF640 series			
24	Cartridge 054H C	LBP621Cw / LBP623Cdw / MF640 series			
25	Cartridge 054H M	LBP621Cw / LBP623Cdw / MF640 series			
26	Cartridge 054H Y	LBP621Cw / LBP623Cdw / MF640 series			
27	Cartridge 055 BK	LBP664Cx / MF746Cx			

28	Cartridge 055 C	LBP664Cx / MF746Cx			
29	Cartridge 055 M	LBP664Cx / MF746Cx			
30	Cartridge 055 Y	LBP664Cx / MF746Cx			
31	Cartridge 055H BK	LBP664Cx / MF746Cx			
32	Cartridge 055H C	LBP664Cx / MF746Cx			
33	Cartridge 055H M	LBP664Cx / MF746Cx			
34	Cartridge 055H Y	LBP664Cx / MF746Cx			
35	Cartridge 069 BK	LBP673Cdw / LBP674Cx / MF752Cdw / MF756Cx			
36	Cartridge 069 C	LBP673Cdw / LBP674Cx / MF752Cdw / MF756Cx			
37	Cartridge 069 M	LBP673Cdw / LBP674Cx / MF752Cdw / MF756Cx			
38	Cartridge 069 Y	LBP673Cdw / LBP674Cx / MF752Cdw / MF756Cx			
39	Cartridge 069H BK	LBP673Cdw / LBP674Cx / MF752Cdw / MF756Cx			
40	Cartridge 069H C	LBP673Cdw / LBP674Cx / MF752Cdw / MF756Cx			
41	Cartridge 069H M	LBP673Cdw / LBP674Cx / MF752Cdw / MF756Cx			
42	Cartridge 069H Y	LBP673Cdw / LBP674Cx / MF752Cdw / MF756Cx			
43	IR Series 4500, 4700,	Canon NPG 73 Toner			
44	IRC 3020, IR C3326, IrC3320, C3120, C3822, C3720	Canon NPG 67 BK			
45	IRC 3020, IR C3326, IrC3320, C3120, C3822, C3720	Canon NPG 67 Cyan			
46	IRC 3020, IR C3326, IrC3320, C3120, C3822, C3720	Canon NPG 67 Magenta			
47	IRC 3020, IR C3326, IrC3320, C3120, C3822, C3720	Canon NPG 67 Yellow			
48	iR C3326, 3922,3926,3930	Canon NPG 88 BK			
49	iR C3326, 3922,3926,3930	Canon NPG 88 Cyan			
50	iR C3326, 3922,3926,3930	Canon NPG 88 Magenta			
51	iR C3326, 3922,3926,3930	Canon NPG 88 Yellow			
52	IR 2202, 2006,2004N,2224N	Canon NPG 59 Toner			
53	IR Adv Dx 4825	NPG-86 Toner Black			

भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान पुणे

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH PUNE

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